# 21st Annual Report 2009 - 2010



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S.T. SERVICES LIMITED

### CORPORATE INFORMATION

Directors

Goutam Mondal
Nikhil Patodia
Shiv Kumar Jaria
Sushanta Mondal

Bankers

: Indian Bank HDFC Bank

Auditors

M/s. Agarwal Ginodia & Co.

Registered Office

92B, Chittaranjan Avenue, 2nd Floor, Kolkata – 700 012

Electronic Registrar

S. K. Computers

34/1A, Sudhir Chatterjee St.

Kolkata - 700 006

#### S.T. SERVICES LIMITED

Notice is hereby given that the 21th Annual General Meeting of the members of S. T. Services Limited will be held at its registered office 92B, Chittaranjan Avenue, 2nd Floor, Kolkata – 700 012 on Thursday the 24th Day of September, 2010 at 11.30 A. M. to transact the following business:

#### ORDINARY BUSINESS

Adoption of Audited Accounts

To consider and adopt the Audited Balance Sheet as at 31st March 2010 and Profit & Loss Account for the year ended 31st March 2010 along with the Director report and the Auditors Report thereon.

2. Re Appointment of Director

To appoint a Director in place of Mr. Sushanta Mondal who retires by rotation in terms of Article 89 of Articles of Association of the Company and being eligible, offers himself for re - appointment.

3. Appointment of Auditors

M/s Agarwal Ginodia & Co, Chartered Accountants, Kolkata, have expressed their unwillingness for reappointment as auditors of the Company due to their pre occupation. In their place M/s, S. Jaykishan, name has been proposed by one of the member and to hereby appointed as auditors of Company to hold the office from the date of this general meeting to the conclusion of the next annual general meeting at the remuneration to be mutually decided by Board of Directors and Auditors.

By Order of the Board For S. T. Services Limited

Sd/= (Goutam Kumar Mondal) Chairman

Place : Kolkata Date : 23/08/2010

#### NOTES:

- A MEMBER ENTITLED TO ATTEND AND VOTE IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF AND THE PROXY NEED NOT BE A MEMBER. Proxies, in order to be effective, must be received by the Company at its registered office not less than 48 hours before the meeting.
- All documents referred to in the accompanying Notice are open for inspection at the Registered
   Office of the Company on all working days except Saturday and Sunday between 11.00 A.M.
   and 2 P.M upto the date of Annual General Meeting
- Register of Members and the Transfer Books for Equity shares shall remain closed from Monday 15th September 2010 to Saturday 24th September, 2010, (Both days inclusive)
- Member/Proxies should bring the attendance slip duly filed in for attending the Meeting
- Corporate members intending to send their authorized representatives to attend the Annual General Meeting are requested to send to the Company at its registered office a duly certified copy of the Board Resolution authorizing their representatives to attend and vote at the Annual General Meeting.

### DIRECTORS' REPORT

To

#### The Members

The Directors of S.T. Services Limited have pleasure in presenting the 21st Annual Report together with Audited Statement of Accounts of the Company for the year ended 31st March, 2010.

#### FINANCIAL HIGHLIGHTS

The highlights of the year's operation with a comparison to last year are as follows:-

Particulars	2009-2010	2008-2009	
Sales & Other Income	2620313	4203496	
Profit before Depreciation & Taxation	114341	115024	
Less: Depreciation	10775	16296	
Profit before Taxation	103566	98728	1.000
	33897	30310	
Provision for Fringe Benefit Tax	The State of the	12268	
Deferred Tax	(1177)	(3233)	
Profit after Taxation	70846	59383	
Less: Provision for tax for earlier year	157	2025	
Add : Balance of Profit transferred from Last year	1297115	1259757	
Profit available for appropriation	1368118	1317115	
Transfer to Special Reserve	20000	20000	
Surplus Carried Forward to Balance Sheet	1348118	1297115	

#### DIVIDEND

With a view to consolidate the financial position of the Company, your Directors recommend to retain the profits as reserve.

#### **OPERATIONS**

The Company has been able to earn a reasonable profit from its operations. Steps are been taken for further improvement.

#### LISTING OF SHARES OF THE COMPANY

The shares of the Company are listed in Kolkata, Ahmedabad and Jaipur Stock Exchanges. The Annual listing Fees have been paid to the above mentioned Stock Exchanges regularly.

#### DIRECTORS

Mr. Sushanta Mondal retires by rotation in terms of Article 89 of Articles of Association of the Company and being eligible, offers himself for re-appointment

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#### STATUTORY INFORMATION

- 1. Conservation of Energy, Technology absorption, Foreign Exchange Earning and outgo
  - The Company has no activities relating to conservation of energy or technology absorption hence this part of Section 217(i)(e) of the Companies Act, 1956 are not applicable to the Company.

ii) Foreign Exchange Earnings Rs. Nil Foreign Exchange outgo Rs. Nil

#### 2 Particular's of Employees

The Company has not paid any remuneration attracting the provisions of Companies (Particulars of Employees) Rules, 1975 read with Section 217 (2A) of the Companies Act, 1956. Hence, no information is required to be appended to this report in this regard.

#### 3 Public Deposits

The Company has not invited/accepted any public deposits within the meaning of Section 58A of the Companies Act, 1956 from the public during the year, as such no amount of Principal or interest was outstanding on the date of the Balance Sheet.

#### **AUDITORS**

M/s. Agarwal Ginodia & Co, Chartered Accountants, Kolkata, have expressed their unwillingness for reappointment as auditors of the Company due to their preoccupation. In their place M/s. S. Jaykishan, name has been proposed to be the Auditors of the Company to hold the office till next Annual General Meeting.

The Notes to the Accounts referred to in the Auditors Report are self explanatory and therefore, do not call for any further explanations under Section 217(3) of the Companies Act, 1956.

#### CORPORATE GOVERNANCE

The report on Corporate Governance as prescribed by the Listing Agreement is Annexed and forms a part of the Annual Report. The Auditors Certificate on compliance of the provisions of Corporate Governance as mentioned in the Listing Agreement is also attached.

#### CEO/CFO CERTIFICATION

The Chief Financial Officer of the Company has submitted a certificate to the Board as required under clause 49 of the Listing Agreement for the year ended 31.03.2010.

#### DIRECTORS' RESPONSIBILITY STATEMENT

In pursuance of the provisions of section 217(2AA) of the Companies Act, 1956, your Directors make the following statement:-

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- That in the preparation of the Annual Accounts, the applicable Accounting Standards have been followed and there was no meterial departures and prescribed accounting standards;
- That the Board have selected such accounting policies and applied them consistently and made judgements and estimates that are reasonable and prudent so as to give a true and fair view of the state of affairs of the Company at the end of his financial year and of his profit or loss of the Company for that period.
- That thay have taken proper and sufficient care for the maintenance of adequate accounting records, in accordance with the provisions of the Companies Act, 1956, fr safeguarding fraud and other irregularities; and
- 4. That they have prepared the Annual Accounts on a going concern basis.

#### COMPLIANCE CERTIFICATE

For the purpose of Section 383A(1) of the Companies Act, 1956 the Compliance Certificate attached herewith is self-explanatory and do not call for any further clarifications from the Board.

#### INTERNAL CONTROL SYSTEMS

The Company has in place adequate internal control systems and procedures commensurate with the size and nature of the business. These systems and procedures provide reasonable assurance of maintenance of proper accounting records, reliability of financial information, protection of resources and safeguarding of assets against unauthorized use.

#### RBI GUIDELINES FOR NON BANKING FINANCIAL COMPANIES

The company has observed all the prudential norms prescribed by the Reserve Bank of India. The Schedule as required in terms of Paragraph 9BB of Non-Banking Financial Companies Prudential Norms (Reserve Bank) Directions, 2008 is annexed herewith.

#### ACKNOWLEDGEMENT

Your Directors place on record their appreciation of the assistance and support extended by the Company's Clients, Bankers, other Governments Agencies and Investors. The Board also expresses their gratitude to Employees, Financial Advisors and the Shareholders of the Company for their continuing support and cooperation in various activities of the Company.

On behalf of the Board

Registered office:

92B, Chittaranjan Avenue, 2<sup>nd</sup> Floor, Kolkata – 700 012

Dated: The 23th Day of August, 2010

Sd/= Goutam Kumar Mondal

Chairman

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#### REPORT ON CORPORATE GOVERNANCE

#### COMPANY'S PHILOSOPHY ON CODE OF GOVERNANCE

Effective Governance at S.T.Services Limited is directed at the enhancement of shareholder value while protecting the interests of the other stakeholders.

#### 2. BOARD OF DIRECTORS-COMPOSITION:

The Board of Directors consists of four Non-Executive independent Directors.

The Board of Directors meets at least once in a quarter, with a maximum gap of four months between any two meetings, to review the Companies performance and financial results and more often, if considered necessary, to transact any other business.

The details of composition of the Board of Directors are as follow:

Name	Status	No. of Directorship in other Companies excluding Directorships held in Private Limited Companies	No. of Committee Membership in other Companies	Date of Appointment
Mr.Goutam Mondal	Non- Executive Independent Director			18/08/1998
Mr.Sushanta Mondal	—Do—	-	a project accord	09/06/2003
Mr,Shiv Kr, Jaria	—Do—			24/01/2006
Mr. Nikhil Patodia	Do	_	_	30/04/2007

During the year under review, Seven Board Meetings were held, the dates are as follows:

30th April 2009, 31st July 2009, 31th August, 2009, 31st October 2009, 15th December 2009, 29th January 2010, 26th March 2010.

The Annual General Meeting was held on 24th September 2009

Following are the details of attendance of Directors at the Board Meetings and at the Annual General Meeting held during the year:

Directors	No. of Board Meeting held during the tenure of Directors	No. of Board Meeting attended	Last AGM Attendance
Mr. Goutam Mondal	7	. 7	Present
Mr. Sushanta Mondal	7	7	Present
Mr. Shiv Kr. Jaria	. 7	7	Present
Mr. Nikhil Patodia	7	7	Present

No sitting fees was paid for attending Board Meetings/Committee Meetings.

#### 3. AUDIT COMMITTEE:

The Audit Committee consists of 2/3rd independent directors. The terms of reference of this Committee are wide enough covering the matters specified for Audit Committee under the Listing Agreements with the Stock Exchanges and the provision of Section 292A of the Companies Act-1956.

The composition, names of directors, and the Broad Terms of Reference to the Audit Committee are as follows:

Name	Position Held	No. of Audit Committee Meetings Held	Attended
Mr. Goutam Mondal	Member	4	4
Mr. Sushanta Mondal	Chairman	4	4
Mr. Shiv Kr.Jaria	Member	4	4

#### Board Terms of REference to Audit Committee:

The term of reference of the Audit Committee include the powers as stipulated in clause 49 II (c) of the Listing agreement and the role as laid down in clause 49 II (D) of the Listing Agreement.

The Company does not have any Company Secretary, however Mr. Sushanta Mondal, director and compliance officer has requisites expertise to comply rules & regulations under various applicable statutory acts.

#### 4. SHAREHOLDERS & INVESTOR GRIEVANCE COMMITTEE:

#### Composition

The role of the committee is to look into the redressing of share holders and investor complaints like transfer of shares, non-receipt of Balance Sheet, Non-receipt of share Certificates etc.

Name and Designation of the Compliance Officer: Mr. Sushanta Mondal, Director.

The Meeting of the shareholders Grievance Committee was held on 31st July, 2009 and 26th March, 2010.

#### STATUS OF SHAREHOLDER'S COMPLAINTS:

The status of investor's complaints after Committee formation is as follows:

1.	Total Number of Complaints Received	15	Nil
2.	No. of Complaints pending as on 31/03/10		Nil
3	No. of pending share transfer as on 31/3/10	500	Nil

#### 5. ANNUAL GENERAL MEETINGS :

Particulars	FY 2007 - 2008	FY 2008 - 2009	FY 2009 - 2010
Date and	27.09.2008	24.09.2009	24.09.2010
Time	At 11:30 A.M.	At 11:30 A.M.	At 11:30 A.M.
Venue	92B, C.R. Avenue	92B, C.R. Avenue	92B, C.R. Avenue
	2nd Floor	2nd Floor	2nd Floor
	Kolkata - 700 012	Kolkata - 700 012	Kolkata - 700 012

No special resolution requiring Postal Ballot was placed at these meetings nor is any proposed at the ensuing Annual General Meeting.

#### 6. DISCLOSURES:

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A. There was no materially significant related party transaction i.e. transaction of material nature, with its promoters, the directors or the management, their subsidiaries or relatives etc. that may have potential conflict with the interests of company at large.

#### B. Disclosures on compliance of law:

The Company has not made any non compliance within the provision of SEBI Act or any statutory authorities on any matter related to the Capital Market during the last three years.

 The Company has complied with all the mandatory requirements as per Clause 49 of the Listing Agreement with the Stock Exchanges.

#### 7. MEANS OF COMMUNICATION:

The Annual, Half-yearly and Quarterly Results are submitted to the Stock Exchanges in accordance with the Listing Agreement and are published in English and also in a Bengali Leading Newspaper.

#### 8. GENERAL SHAREHOLDERS INFORMATION:

Registered Office

92B, Chittaranjan Avenue, 2nd Floor,

Kolkata - 700 012 .

Phone No. 2236 6439, Fax No. 2212 0907

Annual General Meeting

Date & Time: 24/09/2010

at 11:30 a.m.

Venue: Registered Office

#### Financial Calendar (Tentative):

Financial reporting for :

Quarter Ending 30/06/2010 End of July, 2010	
Quarter and Half year ending 30/09/2010	End of October, 2010
Quarter ending December 31/12/2010	End of January, 2011
Quarter ending 31/03/2011	End of April, 2011

Date of Book Closure: 15/09/2010 to 24/09/2010 (both days inclusive)

Listing at Stock Exchanges:

Calcutta Stock Exchange, Kolkata (Stock Code: 10029463)
Ahmedabad Stock Exchange, Ahmedabad (Stock Code: 57357)

Jaipur Stock Exchange, Jaipur (Stock Code: 967)

Market price data: high, low, during each month in last financial year(CSE):

Details High/Low market price of March 2010 is given below:-

Month	High	Low
April 09 to March 2010	97.50	97.50

#### Registrar and Share Transfer Agent

Share transfers, dematerialisation of shares, dividend payment and all other investor related activities are being attended to and processed at the office of Registrar and Transfer Agent at the following address: M/s S.K. Computers

34/1A, Sudhir Chatterjee Street,

Kolkata 700 006

Phone No. 2219 4815, 2219 6776

Fax No. 2219 4815

e-mail id: agarwal\_skc@rediffmail.com

#### PATTERN OF SHAREHOLDING AS ON 31st MARCH, 2010

	Category of Share			No. of	% of
	Holding as on March 31st 2010 :	Categ	jory	Shares held	Shareholding
		Prom	oters	5,20,550	10.41
		Mutua	al Funds	Nil	Nil
		Banks	s/financial Institution/Insuran	ce	
-		Comp	anies	Nil	Nil
		Foreig	n Institutional Investors	Nil	Nil
		Other	Companies	24,45,757	48.91
		NRI's	/OCBs	Nil	Nil
		Indivi	duals & Others	20,33,793	40.68
		Total		50,00,100	100,000
	ISIN No.	81	INE907D01012		
	Outstanding GDRs/ ADRs/Warrants or any Convertible instruments,	4:	The Company has not issue GDRs/ADRs/Warrants or a instruments.		
	conversion date and impact on equity.				

#### 10. DISTRIBUTION OF SHAREHOLDING AS ON 31ST MARCH 2010

Range	No. of Holders	Percentage	Total Shares	Percentage
0 to 500	325	64.61	159606	3.19
501 to 1000	16	3.18	12300	0,25
1001 to 2000	12	2.39	18300	0.37
2001 to 3000	7	1,39	18200	0.36
3001 to 4000	8	1.59	28650	0.57
4001 to 5000	10	1.99	48550	0.97
5001 to 10000	51	10.14	396454	7.93
10001 to 50000	49	9.74	1062359	21.25
50001 to 100000	13	2.58	944248	18.88
100001 to Above	12	2.39	2311433	46.23
Grand Total	503	100.00	5000100	100.00

#### 11. ADDRESS FOR CORRESPONDENCE:

92B, CHITTARANJAN AVENUE, 2<sup>NO</sup> FLOOR, KOLKATA- 700 012 Telephone No. 2236 6439,

#### DECLARATION

I, Goutam Mandal, Director of S.T.Services Ltd., hereby declare that all the members of the Board of Directors and the Senior Management Personnel have affirmed compliance with the Code of Conduct, for the year ended 31st March 2010

For S.T.Services Limited

Sd/=

Kolkata

Date: 23/08/2010

(Goutam Mandal) Director

#### CERTIFICATION BY WHOLE TIME DIRECTOR AND CHIEF FINANCIAL OFFICER TO THE BOARD

We, Goutam Mondal, Director and Sushanta Mondal, Financial Officer of S. T. Services Limited, certify that:

- 1. We have received the financial statements for the year and that to the best of our knowledge and belief;
  - a. these statements do not contain any materially untrue statement or omit any material fact or contain statements that might be misleading;
  - b. these statements give a true and fair view of the state of affairs of the company and of the results of operations and cash flows. The financial statements have been prepared in conformity, in all respects, with the existing generally accepted accounting principles including Accounting Standards, applicable laws and regulations.
- There are, to the best of our knowledge and belief, no transaction entered into by the company during the year which are fraudulent, illegal or violative of the company's code of conduct.
- We indicate to the auditors and to the audit committee :
  - Significant changes in internal control over financial reporting during the year;
  - Significant changes in accounting policies during the year;
  - Instances of significant fraud of which we have become aware of and which involve management
    or other employees who have significant role in the company's internal control system over
    financial reporting.

However, during the year there were no such changes or instances.

Goutam Kr. Mondal Director Sushanta Mondal Financial Officer

23-08-2010 Kolkata

#### AUDITOR'S CERTIFICATE

#### To The Members of S.T. Services Limited

We have examined the compliance of conditions of Corporate Governance by S.T. Services Limited, for the period ended 31st March, 2010 as stipulated in clause 49 of the Listing Agreement of the said company with stock exchanges of India.

The compliance of conditions of corporate governance is the responsibility of the management. Our examination was limited to the procedures and implementation thereof, adopted by the company for ensuring the compliance of the Corporate Governance. It is neither an audit nor an expression of opinion on the financial statements of the company.

In our opinion and to the best of our information and according to the explanations given to us, we certify that the company has complied with the conditions of Corporate Governance as stipulated in the Clause 49 of the Listing Agreement.

We further state that such compliance is neither an assurance as to the future viability of the company nor the efficiency or effectiveness with which the management has conducted the affairs of the company.

Place: Kolkata

Date: 23rd August, 2010

For Agarwal Ginodia & Co. Chartered Accountants

Sd/= Sweety Agarwal Proprietor (M. No. 66439) Firm Registration No. 326595E

#### AUDITORS' REPORT TO THE MEMBERS S.T. SERVICES LIMITED

- We have audited the attached Balance Sheet of S.T.SERVICES LIMITED, as at 31st March 2010, and also the Profit and Loss Account for the year ended on that date annexed thereto. These financial statements are the responsibility of the company's management. Our responsibility is to express an opinion on these financial statements based on our audit.
  - 2. We conducted our audit in accordance with the auditing standards generally accepted in India. Those Standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.
  - As required by the Companies (Auditor's Report) Order, 2003 issued by the Central Government of India in terms of sub-section (4A) of section 227 of the Companies Act, 1956, we enclose in the Annexure a statement on the matters specified in paragraphs 4 and 5 of the said Order.
  - Further to our comments in the Annexure referred to above, we report that:
  - (i) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purposes of our audit;
  - In our opinion, proper books of account as required by law have been kept by the company so far as appears from our examination of those books;
  - (iii) The Balance Sheet, the Profit and Loss Account and Cash Flow Statement dealt with by this report are in agreement with the books of account;
  - (iv) In our opinion, The Balance Sheet, the Profit and Loss Account and Cash Flow Statement dealt with by this report comply with the accounting standards referred to in sub-section (3C) of section 211 of the Companies Act, 1956;

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- (v) On the basis of written representations received from the directors, as on 31st March 2010 and taken on record by the Board of Directors, we report that none of the Directors is disqualified as on 31st March 2010 from being appointed as a director in terms of clause (g) of sub-section (1) of section 274 of the Companies Act, 1956;
- (vi) In our opinion and to the best of our information and according to the explanations given to us, the said accounts give the information required by the Companies Act, 1956, in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India;
  - in the case of the Balance Sheet, of the state of affairs of the company as at 31st March 2010; and
  - (b) in the case of the Profit and Loss Account, of the Profit for the year ended on that date;
  - (c) in case of Cash Flow Statement of the cash flow for the period ended on that date.

For Agarwal Ginodia & Co. Chartered Accountants

Sd/= Sweety Agarwal Proprietor (Membership No 66439) Firm Registration No. 326595E

Place of Signature : Kolkata Date: 23rd August, 2010

#### ANNEXURE TO THE AUDITORS REPORT

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Referred to in paragraph 3 of our report of even date,

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- The company has maintained proper records showing full particulars including quantitative details and situation of fixed assets.
- All the assets have been physically verified by the management during the year. No material discrepancies were noticed on such verification.
- 3. During the year, the company has not disposed any substantial part of fixed assets.
- Stock in Trade is in the form of Shares, Debentures, etc. and as per AS-2 of the Institute of Chartered Accountants of India, they are not Inventories and hence, are not covered by Clause 4(ii) of CARO, 2003.
- According to the information and explanations given to us, the Company has not granted any loans, secured and unsecured to companies, firms or other parties covered in the Register maintained under Section 301 of the Companies Act, 1956.
- According to the information and explanations given to us, the Company has not taken any loans, secured and unsecured from companies, firms or other parties covered in the Register maintained under Section 301 of the Companies Act, 1956.
- 7. In our opinion and according to the information and explanations given to us, there are adequate internal control system commensurate with the size of the company and the nature of its business with regard to purchases of inventory, fixed assets and with regard to the sale of goods and services. During the course of our audit, no major weakness has been noticed in the internal controls. Further, during the course of our audit we have neither come across nor have we been informed of any instance of continuing failure to correct major weaknesses in the aforesaid internal control procedures.
- 8. Based on the audit procedures applied by us and according to the information and explanations provided by the management, we are of the opinion that the transactions that need to be entered into the register maintained under section 301 have been so entered.
- In our opinion and according to the information and explanations given to us, the transactions made in pursuance of contracts or arrangements entered in the registers maintained under Section 301 have been made at prices which are reasonable having regard to prevailing market prices at the relevant time.
- The Company has not accepted any deposits under the provisions of Sections 58A and 58AA of the Act and the rules framed there under.
- According to the information and explanations given to us, the Company does not have a formal internal audit system.

- The Central Government of India has not prescribed the maintenance of cost records by the Company under Section 209(1)(d) of the Act for any of its products.
- 13. According to the records of the company, the company is regular in depositing undisputed statutory dues including provident fund, investor education protection fund, employees' state insurance, income-tax, sales-tax, wealth-tax, service tax, custom duty, excise-duty, cess and other statutory dues with appropriate authorities. Based on the audit procedures applied by us and according to the information and explanations provided by the management, there no arrears on statutory dues which has remained outstanding as at 31st March, 2010 for a period of more than six months from the date they became payable.
- According to the records of the company, there are no dues of sale tax, income-tax, customs
  duty, wealth-tax, service tax, excise duty, cess which have not been deposited on account
  of any dispute.
- The Company does not have accumulated losses as at the end of the year and the Company has not incurred cash losses in the immediately preceding financial year.
- The company has no dues to a financial institution, bank or debenture holders and so the question of doubtful in repayment of dues does not arise..
- 17. Based on our examination of documents and records, we are of the opinion that the company has not granted any loans and advances on the basis of security by way of pledge of shares, debentures and other securities.
- In our opinion, considering the nature of activities carried on by the Company during the year, the provisions of any special statute applicable to chit fund / nidhi / mutual benefit fund/societies are not applicable to it.
- 19. Based on our examination of the records and evaluation of the related internal controls, we are of the opinion that proper records have been maintained of the transaction and contracts in respect of shares and securities, and timely entries have been made in those records. We also report that the company has held the shares, securities, debentures and other investments in its own name or are held along with valid transfer deeds.
- The company has not given any guarantee for loans taken by others from bank or financial institutions.
- 21. The company has not taken any term loans during the year. On the basis of review of utilization of funds on overall basis, related information as made available to us and as represented to us by the management, funds raised on short term basis have not been used for long term investment during the year.
- 22. The company has not made any preferential allotment of shares during the year.
- The company has not issued any debentures during the year and therefore the question of creating security in respect thereof does not arise.

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- 24. The company has not made any public issue of any securities during the year and therefore the question of disclosing the end use of money does not arise.
- 25. During the course of our examination of the books of account carried out in accordance with the generally accepted auditing practices in India, we have neither come across any instance of fraud on or by the Company, either noticed or reported during the year, nor have we been informed of such case by the management.
- As required by the Non-Banking Financial Companies Auditors' Report (Reserve Bank)
   Directions, 2008 we further report as follows:
  - That the Company has applied for registration as provided in section 45IA of the Reserve Bank of India Act, 1934
  - b) It has received a Certificate of registration from the Reserve Bank of India bearing No. 05.00084
  - The Board of Directors has passed a resolution for the non acceptance of any Public Deposit.
  - d) The Company has not accepted any Public Deposit during the year.
  - e) The Company has complied with the provisions of NBFC Prudential Norms (R.B.I.) Directions, 2008 relating to Income Recognition, Accounting Standards, Asset, Classification, and Provisioning of Bad and Doubtful Debts as applicable to it.

For Agarwal Ginodia & Co. Chartered Accountants

Sd/= Sweety Agarwal Proprietor Membership No.66439 Firm Registration No. 326595E

Place of Signature : Kolkata Date: 23rd August, 2010

### BALANCE SHEET AS AT 31ST MARCH, 2010

ore				(Amount in	Rupees)
ue	Particulars		Schedule No.	As At 31.03.10	As At 31.03.09
тсе	SOURCES OF FUNDS Shareholder's Funds				
any	Share Capital		4	- 49647750	49647750
3Ve	Reserves & Surplus		2	1709643	1638640
	Deferred Tax Liabilty		Hart	2995	4172
			TOTAL (I)	51360388	51290562
nk)	APPLICATION OF FUNDS				
	Fixed Assets Gross Block		3	520206	sanane
	Less: Depreciation			529296 499117	529296 488341
IVE	Net Block			30179	40955
	Investments		4	27400000	22900000
Vo.	Current Assets, Loans and	d Advances			
	Inventories		5	69299	569299
· Fin	Sundry Debtors		6	4681	859370
olic	Cash & Bank Balances		7	600652	3644257
	Loans & Advances		8	23464153	23512615
				24138786	28585542
	Less:Current Liabilities a	nd Provision		The state of the s	CO Commence of the
.1.)	Current Liabilities		9	77519	82943
et,	Provision		10	131057	152991
	Net Current Assets			208576	235934
				23930209	28349807
			TOTAL (II)	51360388	51290562
				Maria - 1	The second second second
	Significant Accounting Police and Notes to the Accounts	cies	13		

The Schedules referred to above form an integral Part of the Balance Sheet ' In terms of our attached report of even date

For Agarwal Ginodia & Co.

For and on behalf of the Board

Chartered Accountants

Sd/= Sweety Agarwal Proprietor Membership No.66439 Firm Registration No. 326595E

Place: Kolkata Date: The 23rd Day of August, 2010 Sd/≃ Goutam Kr. Mondal Director Sd/= Shiv Kumar Jaria Director

### PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2010

		(Amount In Rupees)	
Particulars	Schedule No.	As At 31.03.10	As At 31.03.09
INCOME			
Sales Interest(TDS Rs.1,30,104/=Pr.Yr.Rs.2,95,106/=) Dividend		500000 2118683 1630	2100000 2102858 638
	Total(I)	2620313	4203496
EXPENDITURE			
(Increase)/Decrease in Stock-in-Trade Loss on capital market operation	11	500000 1058745	2100000 882364
Administrative Expenses Depreciation	12	947227 10775	1106108 16296
HARD MARK IN	Total(II)	2516747	4104768
Profit before tax		103566	98728
Less : Provision for Taxation  Current Tax  Deferred Tax		33897 -1177	30310 (3233)
Fringe Benefit Tax			12268
Profit after tax Less :Provision for Tax for earlier year		70846 157	59383 2025
Balance as per last year Balance Sheet		1297115	1259757
Profit available for appropriation <u>Appropriations</u>		1368118	1317115
Less: Transfer to Special Reserve		20000	20000
Balance carried forward to Balance Sheet		1348118	1297115
Earning Per Share - Basic & Diluted Signicatant Accounting Polices and Notes to the Accounts The Schedules referred to above form an integral p of the Profit & Loss Account In terms of our attached report of even date	13 part	0.01	0.01

#### For Agarwal Ginodia & Co.

For and on behalf of the Board

Chartered Accountants

Sd/= Sd/= Sd/=
Sweety Agarwal Goutam Kr. Mondal Shiv Kumar Jaria
Proprietor Director Director
Membership No.66439

Place: Kolkata

Date: The 23rd Day of August, 2010

Firm Registration No. 326595E

### SCHEDULES FORMING PART OF THE BALANCE SHEET

(Amount in Rupees)

	The state of the s	
Particulars	As At 31.03.10	As At 31.03.09
SCHEDULE-1		The state of the s
SHARE CAPITAL		
Authorised Capital		
5500000 Equity Shares of Rs.10/- each	55000000	55000000
	55000000	55000000
Issued, Subscribed and Paid-up Capital 5000100 Equity Shares of	NAME OF TAXABLE PARTY.	22
Rs.10/- each fully paid up in cash	50001000	50001000
Less: Calls in arrears (from others)	353250	353250
	49647750	49647750
SCHEDULE-2		
RESERVES & SURPLUS	300000	
General Reserve	13525	13525
Special Reserve	348000	328000
Profit and Loss Account as per Account annexed	1348118	1297115
	1709643	1638640
SCHEDULE - 3		

#### SCHEDULE - 3

#### **FIXED ASSETS**

VZ moneckeni		Gross Bloc	k		Depreciation			Net Block	
Description	As on 01.04.09	Addition During the Year	As on 31,03.10	. As on 01.04.09	For the Year	Ason 31.03.10	WDVason 31.03.10	WDV as on 31.03.09	
Air Conditioner	66225	*	66225	54947	1569	56516	9709	11278	
Furniture & Fixture	80853	-	80853	73932	1253	75185	5668	6921	
Computer	374768	- Crisis	374768	356419	7340	363759	11009	18349	
Mobile Phone	7450	-	7450	3043	613	3656	3794	4407	
Total	529296		529296	488342	10775	499117	30179	40955	
Previous year	529296	The Carlo	529296	472045	16296	488342	40955	57251	

### SCHEDULES FORMING PART OF THE ACCOUNTS

(Amount in Rupees)

Particulars	As At 31.03.10	As At 31,03,09
SCHEDULE-4		
INVESTMENTS - OTHER INVESTMENTS		
Un-quoted, Fully paid up :		
Equity Shares of Rs. 10/= Each 120000(120000)Shares of Bliss Tie Up Pvt.Ltd.	8800000	-6000000
238000(Nil)Shares of Futuristic Solutions Ltd.	-	6000000
20000(Nil) Shares of Infini Designs Pvt.Ltd.	1200000	1200000
14000(50000)Shares of Adhunik Gases Ltd. 125000(215000)shares of Karma Solutions Pvt.Ltd.	700000	700000
70000(Nil)shares of Pan-Asia petoleum Pvt.Ltd.	1250000 3500000	1250000 3500000
77000 (Nil) shares of GCKC Projects Works Pvt. Ltd.	7700000	3300000
42500(Nil)Shares of Vinayaka Infrastructure Pvt.Ltd.	4250000	4250000
	27400000	22900000
SCHEDULE-5	) blad	
INVENTORIES.  (As taken, valued & certified by the Management)		
Stock of Shares & Securities	69299	569299
	69299	569299
SCHEDULE-6		
SUNDRY DEBTORS		
(Unsecured, considered good) Other Debts	4681	859370
0.000	-	
	4681	859370
SCHEDULE-7		
CASH & BANK BALANCES		
Cash in Hand	545722	1149031
(As per Books & Certified by the management)	CALLS THE PART OF THE PERSON AND ADDRESS OF THE PERSON ADDRESS OF THE PERSON AND ADDRESS OF THE PERSON ADDRESS OF	1140001
Balance with Schedule banks	54929	2495226
- in current account		MICHES STATE
SCHEDULE-8	600852	3644257
LOANS & ADVANCES	THE PARTY OF THE P	
(Unsecured, Considered Good)		
Loans (Including Interest Receivable)	21617473	20373337
Advances(Recoverable in cash or in kind or for value to		1975000
Deposits	9930	9930
Tax Deducted at Sources	824989	1105222
Fringe Benefit Tax	29761	49126
THE PARTY PARTY PARTY	23464153	23512615

	(Amount	in Rupees)
272.00	As At	As At
Particulars	31.03.10	31.03.09
SCHEDULE-9		
CURRENT LIABILITIES AND PROVISIONS		
Current Liabilities		
Other Liabilities	77519	82943
	77519	82943
SCHEDULE-10		
Provisions		
Provision for Taxation	100142	104007
Provision for Fringe Benefit Tax	30915	48984
	131057	152991
	131037	102991
SCHEDULE-11		
(INCREASE)/DECREASE IN STOCK		N12222222
Closing Stock	69299	569299
Less: Opening Stock	569299	2669299
	500000	2100000
SCHEDULE-12		
ADMINISTRATIVE EXPENSES		
Salary	456555	474000
Staff Walfare	40372	41592
Services Charges	33000	32500
Printing & Stationery	63342	78228
Repairs & Renewals	11276	18133
Audit Fees	10000	12500
Bank Charges Books & Periodicals	1730	1958
Business Promotion	18490	21290
Car Hire Charges	23414	37305
Computer Consumable	18534	27705
Travelling Conveyances	21805	32050
Rent, Rate & Taxes	58257	97222
Advertisement	16170	16170
Electric Charges	7312	6724
Filing Fees	7060	6060
	1500	2000
Office Expenses	37079	60917
Telephone Expenses	12016	25879
Equity Research Fees	15750	15750
Listing Fees	53540	57972
Registrar & Share Transfer Fees Postage & Courier	26815 13210	16902 23250
	- 10 To 10 T	
TOTAL	947227	1106108

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#### SCHEDULE-13

#### 1. SIGNIFICANT ACCOUNTING POLICIES

#### (1) CONVENTION

The financial statements are prepared in accordance with the requirement of the Companies Act, 1956, including the mandatory Accounting Standards issued by the Institute of Chartered Accountants of India, as referred to in Section 211 (3C) of the Companies Act, 1956 and the Guidelines issued by the RBI under the historical cost convention on an accrual basis.

#### (2) FIXED ASSETS

These are stated at cost of acquisition or construction and subsequent improvements thereto including taxes, duties, freight and other specific expenses related to acquisition and installation less accumulated depreciation.

#### (3) DEPRECIATION

This has been provided in the accounts at written down value method at the rates as specified in the Schedule XIV of the Companies Act, 1956.

#### (4) INVESTMENTS

Quoted Shares and Securities are stated at cost of acquisition. Provision for diminution in the value of long term Investments is made, only if such decline is other than temporary. Unquoted Shares are stated at "cost price".

#### (5) INVENTORIES

Quoted Shares and Securities are stated at lower of "Cost" or "Market Price". Unquoted Shares are stated at "cost price".

#### (6) REVENUE RECOGNITION

Sales are accounted as and when contract notes/bills raised upon the parties. Items of Income and Expenditures are recognized on accrual basis.

#### (7) INCOME TAX

Provision for current income tax is made on the assessable income at the tax rate applicable to the relevant assessment year.

#### II. NOTES ON ACCOUNTS

#### Deferred Tax

In accordance with Accounting Standard 22 relating to "Accounting for Taxes on Income" issued by The Institute of Chartered Accountants of India, the company has accounted for the deferred tax Asset of Rs. 1177/- on account of timing differences between book and tax profits as at March 31, 2010 and has been charged to Profit & Loss Account. The break up of deferred assets /liabilities and reconciliation of current year deferred tax charges is as follows:

Deferred Tax Assets/ Liabilities	Deferred Tax Liability as at 01.04.2009	Charged during the year	Deferred Tax Liability as at 31.03.2010
Tax impact of differences between carrying amount of fixed assets in the Financial Statemet adn under the Income and under the Income Tax Law (due to depreciation rate variations)	4172	(1177)	2995

uding

1956, its of by the

- The Company has complied with the guidelines issued by the Reserve Bank of India in respect of Prudential Norms for income recognition, accounting standards, capital adequacy and concentration of credit and investments.
- Reserve Bank of India vide Notification No. DNBS.167/CGN (OPA)-2003 dt. March 29,2003 has directed that every NBFC shall append to its Balance Sheet prescribed under the Companies Act, 1956, the particulars in the format as set out in the schedule annexed.

#### 4. FOREIGN CURRENCY TRANSACTION

ue of s are

Earning in Foreign Currency - Rs. Nil Expenditure in Foreign Currency - Rs. Nil

5. CONTINGENT LIABILITIES, PRIOR PERIOD ITEMS AND CHANGES IN ACCOUNTING POLICIES

Contingent Liabilities

Nil

Changes in Accounting Policies

Nil

There was no prior period items/adjustments during the year.

#### 6. EARNINGS PER SHARE

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o the

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s are

Earnings per share is calculated by dividing the profit attributable to the Equity Shareholders by the weighted average number of Equity Shares outstanding during the year. The numbers used in calculating basic and diluted earnings are stated below:

		(Amou	int in Rs.)	
Particulars		31/03/2010	31/03/2009	
Profit for the year after Taxation (Rs.) Weighted average number of shares	4	70846	59383	
outstanding during the year (Nos.) Earnings per Share (Basic & Diluted) (Rs.)		4953000	4953000	
(on nominal value of Rs.10/- per share)		0.01	0.01	

#### 7. AUDITOR'S REMUNERATION

i)	Audit Fees	10000	10000
ii)	Tax Audit Fees	_	2500
	Total	10000	12500

#### 8. RELATED PARTY DISCLOSURES

Related party disclosures as required by Accounting Standard 18 issued by ICAI on "Related Party Disclosures" are given below:

Nature Of Relationship	Name of the Party		
Subsidiary Company	NIL		
Associate/Promoter Company	Equisec Holdings Private Ltd		
	Suyash Shares Private Ltd.		
Key Management Personnel	Mr. Goutam Kumar Mondal		

### Information pursuant to para 3, of Part II of Schedule VI to the Companies Act, 1956

### 9.1. Quantitative information regarding opening Stock, purchases, Sales and Closing stock.

Particulars	2009-2010		2008-2009	
A CONTRACTOR OF THE PARTY OF TH	Nos.	Value (Rs.)	Nos.	Value (Rs.)
Shares & Securities			and transfer	
Opening Stock	265458	569299	317958	2669299
	265458	569299	317958	2669299
Purchases *	30	est of a term	and the graph gar	tub test class
	30		-	
Sales	50000	500000	52500	2100000
	50000	500000	52500	2100000
Closing Stock	215488	69299	265458	569299
Acquired out of demerger	215488	.69299	265458	569299
9.2. Closing stock of shares,	debentures and oth	er securities :		
		2009-2010		2008-2009

		2009-2010		2008-2009
Name of the Company	Nos.	Value (Rs.)	Nos.	Value (Rs.)
Equity Share of Rs.10/= each, if otherwise : QUOTED		Carry,		
Ashirwad Steel Industries Ltd.	400	640	400	640
Capital Trust Ltd.	500	430	500	430
Duncan Industries Ltd.	1250	8437	1250	8437
Esskay K'N' IT(Rs. 4/- paid up)	1308	1112	1308	1112
Hi-Funda,Com Ltd.	10000	10000	10000	10000
Krishna Lifestyle Tech Ltd	200000	46000	200000	46000
Reliance Communications Ltd.	10	-		
Reliance Industries Ltd.	10	-		
Reliance Natural Resources Ltd.	10	55.5	0.15 0.05	
Lotus Chocolate Ltd.	100	210	100	210
Shreevani Sugar Industries Ltd.	1900	2470	1900	2470
	215488	69299	215458	69299
UNQUOTED	anna anna		William Town	N. B. Lines
Equity Shares (Face Value Rs.10/= each) Pery Dealcom Pvt.Ltd.	0	0	50000	500000
Tory because it Televis				

Total Shares, Debentures and Units

50000 69299 215488 265458 569299

Previous year figures have been regrouped/re-arranged wherever considered necessary. In terms of our attached report of even date

For Agarwal Ginodia & Co.

For and on behalf of the Board

Chartered Accountants

Sd/= Sd/= Sd/= Sweety Agarwal Goutam Kr. Mondal Shiv Kumar Jaria Proprietor Director Director Membership No.66439 Firm Registration No. 326595E

Place: Kolkata Date: The 23rd Day of August, 2010

#### BALANCE SHEET ABSTRACT AND COMPANY'S GENERAL BUSINESS PROFILE INFORMATION PURSUANT TO PART IV OF SCHEDULE VI OF THE COMPANIES ACT, 1956

Th.	Don	lo Francis	\$5 on on	Date	Hen a
i)	reed	เรนเล	HOU	Detai	115 .

Registration No. : 21-47210 State Code : 21

Balance Sheet Date : 31/3/2010

#### ii) Capital raised during the year (Amount in Rs. Thousand)

Public Issue	1 1	Nil	Right Issue	\$):	Nil
Bonus Issue	1000	Nil	Private Placement	\$	Nil

#### iii) Position of Mobilisation and Deployment of Funds(Amount in Rs. Thousand)

Total Liabilities		51360	Total Assets	1	51360
Sources of Funds					
Paid-up Capital		49648	Reserves & Surplus		1710
Secured Loans	3	Nil	Unsecured Loans		Nil
Deferred Tax liability	4	3			
Application of Funds			Account of the second		
Net Fixed Assets	7	30	Investments	12.	27400
Net Current Assets		23930	Miscellaneous Expenditure		Nil
Accumulated Losses		Nil	Vivine a seed of the seed of t		

#### lv) Performance of Company (Amount in Rs. Thousand)

Tumover		2621	Total Expenditure	12	2517
Profit/(Loss) before Tax		104	Profit/(Loss) after Tax		71
Earning per Share in Rs.	- 1	0.01	Dividend Rate %	6.	Nil

#### v) Generic Names of Three Principal Products/services of the Company

Item Code No. : N.A. Trading in Shares & Securities,

Financing, Management Consultancy.

In terms of our attached report of even date

For Agarwal Ginodia & Co. For and on behalf of the Board

Chartered Accountants.

Sd/= Sd/= Sd/= Sd/=
Sweety Agarwal Goutam Kr. Mondal Shiv Kumar Jaria
Proprietor Director Director

Membership No.66439

Firm Registration No. 326595E

Place: Kolkata

Date: The 23rd Day of August, 2010

CASH FLOW STATEMENT FOR THE YEAR ENDED 31ST MARCH, 2010

	(Amoun	t in Rupees)
Particulars	As at 31.03.10	As at 31.03.09
A CASH FLOW FROM OPERATIVE ACTIVITIES		
Net Profit before tax and extraordinary Items Adjustments for:	1,03,566	98,728
Depreciation	10,775	16,296
Interest		
Dividend	(1,630)	(638)
Profit on sale of assets	-	
Miscellaneous Expenditures Written-off		22200
Operating Profit Before Working Capital Changes Adjustments for:	112,711	114,386
Trade and other receivables	603,553	7,128,197
Inventories	500,000	2,100,000
Trade Payables	(5,424)	(169,102)
Cash Generated from operations :	1,210,840	9,173,481
Direct Taxes Paid/TDS deducted/Refund received	243,924	(304,036)
Cash flow before extraordinary items	1,454,764	8,869,445
Extraordinary Items :		
Prior Period from operating activities		-
Net Cash Flow from operating activities CASH FLOW FROM INVESTING ACTIVITIES	1,454,764	8,869,445
Purchase of Fixed Assets		
Sale of Fixed Assets		District State of
(Purchase)/ Sale of Investments	(4,500,000)	(6,250,000)
Interest Received		
Dividend Received	1,630	638
Net Cash Flow from Investing Activities	(4,498,370)	(6,249,362)
CASH FLOW FROM FINANCING ACTIVITIES		
Calls in arrears received		*-
Dividend paid/Transferred to Investor Protection Fund		-
Net Cash used in Financing Activities	70000000000000000000000000000000000000	1000000
Net increase in Cash and Cash Equivalents	(3,043,606)	2,620,083
Opening Cash and Cash Equivalents	3,644,257	1,024,174
Closing Cash and Cash Equivalents	600,652	3,644,257
In terms of our attached report of even date		

For Agarwal Ginodia & Co. Chartered Accountants

For and on behalf of the Board

Sd/= Sweety Agarwal Proprietor Membership No.66439

Sd/= Goutam Kr. Mondal Director

Sd/= Shiv Kumar Jaria Director

Firm Registration No. 326595E Place: Kolkata

Date: The 23rd Day of August, 2010

#### AUDITOR'S CERTIFICATE

We have verified the Cash Flow Statement of S. T. Services Limited annexed to the Balance Sheet for the year ended 31st March, 2010. The Statement has been prepared by the Company in accordance with Clause 32 of the Listing Agreement with the Stock Exchanges and is based on and in agreement with the corresponding Profit and Loss Account and the Balance Sheet of the Company covered by our report of even date of the shareholders of the Company.

For Agarwal Ginodia & Co

Chartered Accountants

Place : Kolkata Date : The 23rd Day of August, 2010 Sd/= Sweety Agarwal Proprietor Membership No.66439 Firm Registration No. 326595E

## S. T. SERVICES LIMITED

92B, Chittaranjan Avenue, 2nd Floor, Kolkata – 700 012

### ATTENDANCE SLIP

(To be handed over at the entrance of the meeting hall)

### TWENTIETH ANNUAL GENERAL MEETING- SEPTEMBER 24, 2010

Full Name of	Member (in block letters)	G. C.	
	No. of equity		
	Proxy (in block letters)		
	OF THE MEMBER(S) OR		
PROXY/PRO	XIES PRESENT plete and sign the attendance ember or their Proxies with thi	slip and handover at is attendance slip will	the entrance of the meeting be allowed entry to meeting.
	(Tear	Here)	
	92B, Chittaranjan Aven	RVICES LIMITED ue, 2nd Floor, Kolka ROXY FORM	
Dan Falla N	o)No.		
	of		
	in the district of		being a member/members of
S. T. Service	s Limited hereby appoint		Charles and the control of
of	in	the district of	0
falling him/h	er	of	
and on my/o	in the district of_ our behalf at the Twentieth Ann September, 2010 and at any adj	ual Meeting of the Con	Affix Revenue
Signed by Said		Stamp	
Notes: a)	The Form should be signed at with the Company.	cross the stamp as per	specimen signature registered